



**ASIAN AMERICAN RESOURCE CENTER ADVISORY BOARD
SPECIAL CALLED MEETING MINUTES
MONDAY, DECEMBER 7, 2009**

The Asian American Resource Center Advisory Board convened in a Special Called Meeting on Monday, December 7, 2009 at 301 W. 2nd Street in Austin, Texas.

Chair Chowdhury called the meeting to order at 5:45 p.m.

Board Members in Attendance:

Ahsan Chowdhury - Chair
Imad Ahmed
Chiawen Hsu
Schiller Liao

Staff in Attendance:

Rudy Garza – Assistant City Manager

1. CITIZEN COMMUNICATION

No citizens registered to speak.

2. APPROVAL OF MINUTES

The minutes from the Special Called Meeting of August 17, 2009 were approved with revisions on first motion by Member Liao and on second by Chair Chowdhury with a 4-0 vote.

3. INTRODUCTIONS

Citizen Moses Garcia with the Bond Oversight Committee was not present.
Vince Cobalis with the Austin Asian American Network was not present.

4. OLD BUSINESS

a. Update from Asian American Resource Center 501c3

Member Liao provided background information on the Asian American Resource Center (AARC) including design and construction plans, budget, and roles of the AARC Nonprofit Organization Board and the AARC Advisory Board. The Board engaged in general discussion.

5. NEW BUSINESS

a. Discussion and Action on the Asian American Resource Center Design Criteria Manual

Member Liao gave a brief history of the Design Criteria Manual, the pro-bono service providers, scope of work, and the design-build methodology. The Board discussed finalizing the manual based on City staff comments; no action was taken.

Member Veronica Lee now present.

b. Discussion and Action on the Asian American Resource Center Briefing to Council on the Updated Master Plan

Member Liao presented a slide show on the Master Plan. The Board engaged in general discussion and agreed that members needed additional time to review the presentation; no action was taken.

6. FUTURE AGENDA ITEMS

There were no items to include on the future agenda.

ADJOURN

Chair Chowdhury adjourned the meeting at approximately 6:45 p.m. without objection.